INDIVIDUAL LOT NOTICE OF INTENT (IL-NOI)
For Coverage(s) of Secondary Permittees (Within Residential Subdivisions) Under South Carolina NPDES General Permit For Stormwater Discharges From Construction Activities SCR100000

(Maintain As Part of On-Site SWPPP)

For Official Use Only
File Number: _ __-__ __ -__ __ -__ __
Permit Number: SCR10_____
Submittal package complete: _____

Submission of this Individual Lot Notice of Intent (IL-NOI) constitutes notice that the Applicant identified in Section B intends to be authorized as a Secondary Permittee in the state of South Carolina under NPDES General Permit SCR1000000. ***A fee of $125 is required for NPDES coverage under this permit.***

Date: __ __/__ __/__ __ __ __

☐ New Secondary Permittee ☐ Change of Information ☐ Other: _____

☐ Person ☐ Company | If a Company, are you a ☐ Lending Institution or ☐ Government Entity? Company EIN **(If applicable):** EIN: __ __ - __ __ __ __ __ __ __

A. Secondary Permittee (Applicant) Information

1. Name: _____ Title/Position: _____
   Company Name (As Applicable): _____
   Mailing Address: _____ City: _____ State: ____ Zip: _____
   Phone: _____ Fax: _____ Email Address: _____
2. Contact (ODSA) Name (If different from above): _____ Title/Position: _____
   Mailing Address: _____ City: _____ State: ____ Zip: _____
   Phone: _____ Fax: _____ Email Address: _____

B. Current (Approved) Project/Site Information

1. Project/Site Name (As Approved by the Department): _____ County: _____
2. Current Primary Pemittee (Owner/Operator) Name: _____
   Mailing Address: _____ City: _____ State: ____ Zip: _____
   Phone: _____ Fax: _____ Email Address: _____
3. Property Owner Name (If different from Owner/Operator): _____
   Mailing Address: _____ City: _____ State: ____ Zip: _____
   Phone: _____ Fax: _____ Email Address: _____
4. Larger Common Plan for Development or Sale (LCP) Name or Subdivision Name: (As previously approved by the Department):
   _____
5. LCP NPDES Coverage No. or State Permit (Tracking) No(s): _____
6. If Applicable: MS4 Reviewer: _____ MS4 Operator: _____

C. Individual Lot Information

1. Type of Construction Activity: ☐ Single Lot ☐ Multiple Lots
2. Individual Lot(s) Information (See Note below. If additional space is required, submit as an attachment to this NOI):

a. Lot No(s)	b. Phase No(s) (As Applicable)	c. Disturbed Area (Nearest tenth of an acre)	d. Lot(s) Currently Stabilized?	e. Lot(s) Currently Abandoned, Under Foreclosure or Bankruptcy Proceedings?	f. Will the SWPPP, Individual Lot Controls, or Drainage Provisions be Modified by this project? (If yes, See Note Below)
			☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
			☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

NOTE: **Attach a Narrative, Copy of the Plat, Site Plans or Maps** outlining each lot identified on this NOI. **Attach Project Plans** demonstrating individual lot grading, sediment and erosion control, and best management practices that will be followed. Clearly define all proposed modifications to the SWPPP in the narrative and identify on the project plans. If centralized controls or BMPs will be impacted, identify the controls or BMPs and proposed plans for continued maintenance in the narrative and on the project plans. Attach a Maintenance Agreement for permanent centralized controls, as applicable. (See Section 2.2.2.B of the CGP)

3.Proposed Start /Completion Dates: Start (MM/DD/YYYY): _____ Completion (MM/DD/YYYY): _____

4. Coastal Zone ONLY**:** If impacts have not been previously addressed by the Primary Permittee to jurisdictional wetlands, non-jurisdictional wetlands, direct Critical Area, or coastal resources, define proposed impacts below. (Attach additional sheet if necessary):

_____

D. Certifications DO NOT SIGN IN BLACK INK! Read the Certification statements below (in entirety).

SECONDARY PERMITTEE (APPLICANT) CERTIFICATION

_____"I or I (on behalf of my company and its contractors and agents), as the case may be, certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I also hereby certify that all land-disturbing construction and associated activity pertaining to this site shall be accomplished pursuant to and in keeping with the terms and conditions of the approved plans and SCR100000. I understand that I am solely responsible for the individual lot(s) covered by this NOI and am responsible for installing and maintaining the appropriate sediment and erosion control measures for each lot until the site is stabilized. I further certify that I also understand that SCDHEC is authorized to inspect the lot(s) identified in the notice pursuant to regulations and standards identified in the NPDES General Permit for Stormwater Discharges from Construction Activities (CGP)."

Select only ONE of the following statements and initial as indication of agreement. Provide your title and date and sign the agreement below. Provide explanation in Narrative.

_____" As Secondary Permittee, I further certify that I or I (on behalf of my company and its contractors and agents), as the case may be, have read the CGP and approved On-Site Stormwater Pollution Prevention Plan (OS-SWPPP). I will adhere to the provisions of the Primary Permittee's OS-SWPPP while conducting any construction activity at the site and I agree **follow the *approved* individual lot controls and drainage provisions** developed in the approved OS-SWPPP for the LCP. "

Or

_____"As Secondary Permittee, I further certify that I or I (on behalf of my company and its contractors and agents), as the case may be, have read the CGP and approved On-Site Stormwater Pollution Prevention Plan (OS-SWPPP). I will **follow the *modified OS-SWPPP, including* individual lot controls and/or drainage provisions** developed for the above-referenced lot(s) to be consistent with the provisions of Section 3 of the CGP."

Name of Secondary Permittee (Printed or Typed)	**Title/Position**
Signature of Secondary Permittee	**Date Signed**

CURRENT PRIMARY PERMITTEE (OWNER/OPERATOR) CERTIFICATION

Provide your name, title, and date and sign the agreement below.

If the signature of the current Owner/Operator cannot be obtained, please check this box: ☐

(Provide explanation in the project Narrative)

"I hereby certify that the Secondary Permittee was provided a copy of the Construction General Permit (CGP) and approved On-Site Stormwater Pollution Prevention Plan (OS-SWPPP), or information to readily access these documents. I understand that the Secondary Permittee is solely responsible for the individual lot(s) covered by this NOI and is responsible for installing and maintaining the appropriate sediment and erosion control measures for each lot until the site is stabilized. I further certify that I also understand that SCDHEC is authorized to inspect the lot(s) identified in the notice pursuant to regulations and standards identified in the NPDES General Permit for Stormwater Discharges from Construction Activities) (CGP). "

Select only one of the following statements and initial as indication of agreement.

_____"I also herby certify (by my initials) that I understand that the Secondary Permittee has agreed to **follow the approved OS-SWPPP, including individual lot controls and/or drainage provisions** developed in the approved OS-SWPPP for the LCP."

OR

_____"I also herby certify (by my initials) that I understand that the Secondary Permittee has **chosen to follow the modified OS-SWPPP, including individual lot controls and/or drainage provisions** developed for the above-referenced lot(s) to be consistent with the provisions of Section 3 of the CGP."

Name of Primary Permittee (Printed or Typed)	**Title/Position**
Signature of Primary Permittee	**Date Signed**

E. Fees (Identify ONE method of payment below and please do not send fees directly to the Bureau of Finance.

☐ **Payment by Check:**

Attach a **signed and dated check payable to S.C. DHEC** to the **front** of this Fee Schedule.
Please note that all checks must be **less than 30 days old** and must be for the **entire required fees**.

☐ **Payment by Credit Card: (Check here if you wish to pay via credit card using the on-line payment system).**

The Department will contact you to provide an invoice number and instructions for online payment.
Please provide an e-mail address where the invoice number may be sent: _____

For official use only: Invoice Number QB __ __ __ __ __ __

Instructions for Completing the Individual Lot Notice or Intent (NOI)

If you are uncertain whether you need to obtain coverage under the NPDES General Permit for Stormwater Discharges From Construction Activities SCR100000 (CGP), if you cannot access the websites listed in these instructions, or if you have any other questions, contact the Stormwater Permitting Section (SWP) at (803) 898-4300 or Coastal Stormwater Permitting Section (CSWP) at (843) 953-0200. Projects located in the S.C. Coastal Zone (**SCCZ**—Beaufort, Berkeley, Charleston, Colleton, Dorchester, Georgetown, Horry, and Jasper counties) are reviewed by **CSWP**. Please see the Bureau of Water, Stormwater Permitting website: http://www.scdhec.gov/stormwater for guidance and additional information regarding the CGP.

This NOI form must be completed by an individual lot owner or residential builder assuming coverage (project ownership and responsibility) as a Secondary Permittee for an individual lot or a group of individual lots within a previously permitted residential subdivision. The completed form must be submitted to the Department at least seven (7) business days prior to commencement of construction activities by the new lot owner or residential builder. *For projects located in the Coastal Zone, see Section C below.* **A FEE OF $125 IS REQUIRED FOR NPDES COVERAGE.**

What is Expected of Individual Lot Owners or Residential Builders as Secondary Permittees?

As a Secondary Permittee, the new lot owner or residential builder assumes sole responsibility for the building phase of development for the lot(s) identified in Section C of this form, and sole responsibility for installation and maintenance of sediment control measures necessary to comply with the terms and conditions of the Construction General Permit (CGP) and the approved On-Site SWPPP (OS-SWPPP). Secondary Permittees may choose to either follow the Primary Permittee's approved OS-SWPPP or may select to develop a C-SWPPP for their discharges consistent with the provisions of Section 3 of this permit.

When the Secondary Permittee elects to not follow the Primary Permittee's approved SWPPP or proposes to make extensive revisions to the approved individual lot controls and/or drainage provisions, the Primary Permittee, the Department, the Regulated MS4, or entity implementing SC Regulation 72-300 may also require the applicant obtain coverage under this permit as a Primary Permittee. Each individual lot(s) owner or residential builder obtaining coverage under this permit as a Secondary Permittee will be issued a new NPDES permit coverage number and assigned a state file number linked to the residential subdivision as part of a Larger Common Plan (LCP).

What is Expected of the Primary Permittee?

The Primary Permittee is transferring ownership of a lot or group of lots within a residential subdivision to the person or company or residential builder that will be issued NPDES coverage as the new Owner/Operator**.** The Primary Permittee must make the Individual Lot Notice of Intent form, the approved On-Site SWPPP, and a copy of the CGP available or accessible to the applicant seeking individual lot(s) coverage under this permit. *One application form may be submitted to the Department for coverage of multiple lots within a single residential subdivision.*

Where To File the NOI:

SC Department of Health & Environmental Control
Bureau of Water

Non-Coastal Counties
Stormwater Permitting Section
2600 Bull Street
Columbia, SC 29201-1708

Coastal Counties
Coastal Stormwater Section
1362 McMillan Avenue
Suite 400
Charleston, SC 29405

Completing the Form

Complete both sides of the form. Abbreviate if necessary to stay within the space allowed for each item. Submit a completed form to the SCDHEC-Bureau of Water or the appropriate Municipal Separate Storm Sewer System as necessary.

Section A - Secondary Permittee (Applicant) Information

Identify whether your application is for a new application or a change to previous information. List the complete legal name of the new lot owner and the title/position. If a company, provide the company name and the Employer Identification Number (EIN) as established by the U.S. Internal Revenue Service. Provide complete mailing addresses, telephone numbers, fax and e-mail addresses.

Section B – Current (Approved) Project/Site Information

Provide the project/site name, Primary Permittee name, and property owner name. Provide the contact information for each. Identify the name and NPDES or File (tracking) number of the approved LCP. This information should be the same as in the approved C-SWPPP. If this project is in a MS4 area, identify the entity designated as the MS4 Reviewer and Operator (i.e., Lexington County, Lexington County Department of Public Works, City of Greer, etc.)

Section C - Individual Lot Information

Complete this section in its entirety. Identify whether this notice is for a single lot or multiple lots. Identify the specific project phase, as applicable; the total disturbed area for each lot; and whether the lot is stabilized. If abandoned or under pending foreclosure or bankruptcy proceedings, indicate so, as applicable. If your project will modify the approved On-Site SWPPP, individual lot controls, or drainage provisions, see the NOTE below this table and provide all requested documentation. Identify proposed start and completion dates. *For lots located in the Coastal Zone, identify proposed impacts to jurisdictional wetlands, non-jurisdictional wetlands, direct Critical Area, and coastal resources.* ***If not previously addressed in the approved OS-SWPPP by the Primary Permittee, consult DHEC's Office of Ocean and Coastal Resource Management regarding any potential coastal zone consistency submittal requirements. Additional time may be necessary for this review. See*** **http://www.scdhec.gov/environment/ocrm/czc.htm for additional information.**

Section D – Certifications

Read the certification statements (in entirety). Provide your printed name, title/position, date, and signature. Initial the applicable OS-SWPPP certification agreement. *Only one certification agreement may be initialed.* **DO NOT SIGN IN BLACK INK**.

Section E – Fees

Submit application fee of $125 by check payable to S.C. DHEC and attach to the front of the IL-NOI or indicate in Section E if you wish to pay via credit card using DHEC's online payment system.