

**BOARD OF RURAL FIRE CONTROL
MINUTES OF MEETING
January 23, 2014**

The Board of Rural Fire Control met on Thursday January 23, 2014, at the York County Fire Training Center at 6:30 PM.

Notices of the meeting were forwarded to the members of the Board, the sixteen rural fire departments, and to the members of the media. Notices were also forwarded to individuals who had requested copies, and a copy was posted on the bulletin board at the York County Fire Training Center.

All members of the Board were present

Members of several fire departments were present.

Representing County staff: Gary Starnes, Rickey Wilson, and Mike Burns, Billy Weatherford, and Anna Moore.

Chairman David Hord called the meeting to order.

Opening prayer: **Frank Duncan**

Persons not on the Agenda wishing to appear before the Board:

Chief Domenic Manera of York Fire Department gave an update of the Innova program used for billing for auto accidents and how it works.

Reading of the Minutes: **David Hord, Board Chairman**

Minutes of November 20, 2013, meeting. Motion to approve by Kenny Gilfillan; Seconded by Frank Duncan; approved as read.
Minutes of January 2, 2014, meeting. Motion to approve by Kenny Gilfillan; Seconded by Frank Duncan; approved as read .

Finance Committee Report: **Tommy Carroll, Committee Chairman**

Discussion of monthly finance report:

A workshop for working on the 2014-2015 budget will be held February 3, at 5:00 pm at Newport Station 1.

Equipment Committee Report: **Carl Faulk, Committee Chairman**

The Fire Board entered into executive session to discuss a contract matter.

The Fire Board convened from executive session with no action taken.

A recommendation as a motion to the board to ask county council to cancel the contract with American LaFrance and request that the board be allowed to rebid the Fire Engines.

All were in favor of this motion.

A recommendation as a motion to the board to ask county staff and legal staff if the turnout gear needs to be rebid due to the current dealer no longer carrying the brand in the bid contract, or can another dealer (who has offered) continue to supply the brand at the current bid pricing and agreement.

All were in favor of this motion.

The equipment committee will hold a meeting on February 4th, 2014, at 2:00 pm at Newport Station 1 to discuss the Fire Engine specifications.

Reviewed the request from Clover Fire Dept. for brackets to be added to their service truck to carry equipment purchased by them. It is the recommendation of the committee to have Mike Burns and Gary Starnes to review what is needed and if it can be mounted safely, that it be approved to have the shop complete the request.

All were in favor of the motion.

Reviewed the request from Sharon Fire Dept. for (4) new SCBA and (4) spare cylinders to be used on the new engine on order. This engine will be an additional engine and not a replacement. It is a recommendation from the committee to set aside up to \$27,000.00 for the purchase from the 1211-42240-741 Acct. when the engine is due to be delivered. All were in favor of the motion.

Protective Clothing:

The policy of issuing protective clothing was reviewed.

It is a recommendation of the committee that in the policy manual page 17, under protective clothing in the first sentence remove the word volunteer.

#2 of the policy, add the wording after PPE: and the proper care and maintenance.

#5 Replace the word encouraged to require

#7 Replace the word encouraged to require

#8 Change to PPE will be visually inspected quarterly and documented by the Fire Chief or his designee.

Add a # 9 to the policy:

The board will purchase up to three (3) sets of turn-out gear for fire departments with special tax districts per year.

In favor of the motion: Carl Faulk, Kenny Gilfillan, Frank Duncan, Al Waddell, Tommy Carroll, and Melvin Abernethy.

Against the motion: Bill Dunlap and Wayne Searcy.

Motion passed.

Frank Duncan made a motion to change the word in policy #9 from will to may.

This was seconded by Kenny Gilfillan.

In favor of the motion: Carl Faulk, Kenny Gilfillan, Frank Duncan, Al Waddell, Tommy Carroll, and Melvin Abernethy.

Against the motion: Bill Dunlap and Wayne Searcy.

Motion passed.

Accident Review Committee:

Al Waddell, Committee Chairman

Bethel Accident:

Recommendation to the Fire Board to have the driver complete an EVDT refresher within the next 3 months.

All were in favor of the motion.

Sharon Accident:

This was determined to be a no fault accident involving a deer collision with a tanker; this was taken as information and no further action taken.

Newport Accident:

Recommendation to the Fire Board to have the driver complete an EVDT refresher within the next 3 months.

All were in favor of the motion.

Training Committee:

Gary Starnes, York county Training Officer

A report was given on the monthly training activities.

Joint Training Center Committee:

David Jennings, Committee Chairman

A report was given by David Jennings and Ben Montgomery.

Kenny Gilfillan made a motion to ask York County Council to approve a budget amendment to the fire board budget to allow the transfer of \$1,485,650.00 from the fund balance for use on the construction of the new training facility.

Seconded by Melvin Abernethy.

All were in favor of the motion.

Physicals Committee:

Kenny Gilfillan, Committee Chairman

Kenny Gilfillan gave the following recommendation from the committee:

The committee at this time recommends to the Board that no changes in the current operation be made at this time and in one (1) year the program be re-evaluated.

The committee also recommends that a system of evaluating compliance with OSHA laws concerning physicals and fit testing be formed to ensure all fire departments are maintaining compliance.

It is the understanding of this committee that members who have the certification training, which does not expire, are not legally certified if they have not received their annual physical and fit test and should be treated as a non-interior firefighters until this is completed.

It is also the understanding of this committee that there is no grace period, so all physicals and fit tests should be completed before the date of the last fit test to maintain compliance with OSHA laws.

Old Business:

Bethesda Fire Department requested that \$9,352.00 be considered for matching grant funding for the 2014-2015 budget during the budget process.

McConnells Fire Department requested that \$2,500.00 be considered for matching grant funding for the 2014-2015 budget during the budget process.

Both these requests were taken as information.

New Business:

A hand-held portable from Bethesda FD was damaged by water and not under warranty. Repairs are \$572.25.

Asked to check with VFIS insurance to see if this is covered:

A long range study plan needs to be discussed at the budget workshop.

Is there any news of the First Responder Program?

Anna Moore is arranging an information meeting.

Announcements:

None.

Persons wishing to appear before the Board but not on the Agenda:

None.

Adjournment:

The meeting adjourned with unanimous consent.

Respectfully submitted,

Rickey Wilson
Senior Fire Prevention Technician
York County Department of Fire Safety

Note: The minutes of this meeting are a summary of the activities and discussions that took place during the Board meeting. The minutes should not be construed as a complete transcript of the meeting. The minutes will not be approved until the next Board meeting and are subject to be amended at that time. Let it be known that the chairman does not vote on any action of the Board of Rural Fire Control unless there is a tie in the vote.