

YORK COUNTY
BUILDING CODES APPEALS BOARD
APPLICATION INSTRUCTIONS & APPLICATION

ALL MEETINGS ARE HELD IN THE LARGE CONFERENCE ROOM, SUITE 104 IN THE YORK COUNTY OFFICE COMPLEX LOCATED AT 1070 HECKLE BOULEVARD IN ROCK HILL.

THE ATTACHED APPLICATION MUST BE FILLED OUT COMPLETELY. A \$300.00 APPLICATION FEE WITH ADEQUATE DETAIL AND SUPPORTING INFORMATION FOR THE APPEALS BOARD TO RENDER A DECISION MUST BE SUBMITTED BEFORE A REQUEST CAN BE PLACED ON THE BOARD'S AGENDA.

SECTION 150.57 OF THE YORK COUNTY CODE PROVIDES THE RIGHT TO APPEAL A DECISION OR REQUEST A VARIANCE AS FOLLOWS:

1. ANY REPRESENTATIVE OF THE BUILDING AND CODES DIVISION SHALL REJECT OR REFUSE TO APPROVE THE MODE OR MANNER OF CONSTRUCTION PROPOSED TO BE FOLLOWED OR MATERIALS TO BE USED;
2. WHEN IT IS CLAIMED THAT THE PROVISIONS OF THIS CHAPTER DO NOT APPLY OR THAT AN EQUALLY GOOD OR MORE DESIRABLE FORM OF CONSTRUCTION CAN BE EMPLOYED IN ANY SPECIFIC CASE;
3. WHEN IT IS CLAIMED THAT THE TRUE INTENT AND MEANING OF THIS CHAPTER OR ANY OF THE REGULATIONS THEREUNDER WERE MISCONSTRUED OR WRONGLY INTERPRETED.

DECISIONS OF THE APPEALS BOARD. THE APPEALS BOARD, WHEN SO APPEALED TO AND AFTER A DULY ADVERTISED HEARING, MAY VARY THE APPLICATION OF ANY PROVISION OF THIS CHAPTER TO ANY PARTICULAR CASE WHEN, IN ITS OPINION, THE ENFORCEMENT THEREOF WOULD NOT DO MANIFEST INJUSTICE AND WOULD NOT BE CONTRARY TO THE SPIRIT AND PURPOSE OF CHAPTER 150 OR THE PUBLIC INTEREST, OR WHEN, IN ITS OPINION, THE INTERPRETATION OF THE BUILDING & CODES DIVISION SHOULD BE MODIFIED OR REVERSED. A DECISION OF THE APPEALS BOARD TO VARY THE APPLICATION OF ANY PROVISION OF CHAPTER 150 OR TO MODIFY AN ORDER OF THE BUILDING & CODES DIVISION SHALL SPECIFY IN WHAT MANNER THE VARIATION OR MODIFICATION IS MADE, THE CONDITIONS UPON WHICH IT IS MADE AND THE REASONS THEREFOR. EVERY DECISION OF THE APPEALS BOARD SHALL BE FINAL, SUBJECT, HOWEVER, TO SUCH REMEDY AS ANY AGGRIEVED PARTY MAY HAVE AT LAW OR IN EQUITY. IT SHALL BE IN WRITING AND SHALL INDICATE THE VOTE UPON THE DECISION. EVERY DECISION SHALL BE PROMPTLY FILED IN THE OFFICE OF THE BUILDING & CODES DIVISION AND SHALL BE OPEN TO PUBLIC INSPECTION; A CERTIFIED COPY SHALL BE SENT BY MAIL OR OTHERWISE TO THE APPELLANT. THE APPEALS BOARD SHALL, IN EVERY CASE, REACH A DECISION, WITHOUT UNREASONABLE OR UNNECESSARY DELAY. IF A DECISION OF THE APPEALS BOARD REVERSES OR MODIFIES A REFUSAL, ORDER OR DISALLOWANCE OF THE BUILDING & CODES DIVISION OR VARIES THE APPLICATION OF ANY PROVISION OF CHAPTER 150, THE BUILDING & CODES DIVISION SHALL IMMEDIATELY TAKE ACTION IN ACCORDANCE WITH THE DECISION.

GENERAL INFORMATION

APPLICANT'S NAME: _____

ADDRESS: _____

NUMBER

STREET

APARTMENT/BOX NUMBER

CITY

STATE

ZIP CODE

PHONE: _____

WORK

HOME

PROPERTY OWNER'S NAME: _____

ADDRESS: _____

NUMBER

STREET

APARTMENT/BOX NUMBER

CITY

STATE

ZIP CODE

PHONE: _____

WORK

HOME

PROPERTY INFORMATION

PROPERTY ADDRESS: _____

PROPERTY DIRECTIONS: _____

PROPERTY CONDITIONS: _____

PROPERTY TAX MAP #: _____ **SQ. FEET:** _____

LOT AREA: ACRES: _____ **USE OF PROPERTY:** _____

ZONING DISTRICT: _____

RELEVANT FACTORS PERTAINING TO THE REQUEST

1. APPEAL IS HEREBY MADE TO THE APPEAL'S BOARD FOR A VARIANCE FROM OR INTERPRETATION OF SECTION _____ OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL RESIDENTIAL CODE, INTERNATIONAL FUEL GAS CODE, INTERNATIONAL PLUMBING CODE, INTERNATIONAL MECHANICAL CODE, OR THE NATIONAL ELECTRICAL CODE WHICH REQUIRES THAT:

2. AN APPEAL IS HEREBY MADE FOR A VARIANCE FROM SECTION _____ WHICH STATES THAT: _____

3. EXPLANATION OF WHY CONFORMANCE WITH THE ABOVE REQUIREMENT ON THIS PROJECT PRESENTS AN UNUSUAL PROBLEM (USE ATTACHMENT IF NECESSARY):

4. STATE SPECIFICALLY WHAT IS PROPOSED IN LIEU OF LITERAL COMPLIANCE:

I CERTIFY THAT ALL INFORMATION PRESENTED BY ME IN THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BENEFIT:

APPLICANT

DATE

I (WE) CERTIFY THAT I (WE) ARE THE OWNERS OF THE PROPERTY INVOLVED IN THIS APPLICATION AND FURTHER THAT I (WE) DESIGNATE THE PERSON SIGNING AS APPLICANT TO REPRESENT ME (US) IN THIS APPLICATION.

PROPERTY OWNER (S)

DATE

***ATTACHED OWNER'S NOTARIZED WRITTEN AUTHORIZATION IF OWNER'S SIGNATURE CANNOT BE OBTAINED.**

OFFICE USE ONLY

AMOUNT PAID: _____ **CHECK #:** _____

CASH AMOUNT: _____

DATE RECEIVED: _____

RECEIPT NUMBER: _____

DATE FILED: _____

MEETING DATE: _____

ACCEPTED BY:

STAFF SIGNATURE

DATE